

**Open Report on behalf of Richard Wills, Executive Director responsible for Democratic Services**

Report to:	<b>Adults Scrutiny Committee</b>
Date:	<b>30 November 2016</b>
Subject:	<b>Adults Scrutiny Committee Work Programme</b>

**Summary:**

This item enables the Committee to consider and comment on the content of its work programme for the coming year.

**Actions Required:**

The Committee is invited to consider and comment on the work programme as set out in Appendix A to this report.

## **1. Background**

The Committee's work programme for the coming year is attached at Appendix A to this report. The Committee is invited to consider and comment on the content of the work programme. Appendix B sets out a 'tracker' of previous items considered by the Committee since June 2013.

Also attached at Appendix C is a table of the key decisions contained in the Executive's forward plan, which relate to the remit of this Committee.

### Work Programme Definitions

Set out below are the definitions used to describe the types of scrutiny, relating to the items on the Work Programme:

Budget Scrutiny - The Committee is scrutinising the previous year's budget, or the current year's budget or proposals for the future year's budget.

Pre-Decision Scrutiny - The Committee is scrutinising a proposal, prior to a decision on the proposal by the Executive, the Executive Councillor or a senior officer.

Performance Scrutiny - The Committee is scrutinising periodic performance, issue specific performance or external inspection reports.

Policy Development - The Committee is involved in the development of policy, usually at an early stage, where a range of options are being considered.

Consultation - The Committee is responding to (or making arrangements to) respond to a consultation, either formally or informally. This includes pre-consultation engagement.

Status Report - The Committee is considering a topic for the first time where a specific issue has been raised or members wish to gain a greater understanding.

Update Report - The Committee is scrutinising an item following earlier consideration.

Scrutiny Review Activity - This includes discussion on possible scrutiny review items; finalising the scoping for the review; monitoring or interim reports; approval of the final report; and the response to the report.

## **2. Conclusion**

The Adults Scrutiny Committee is requested to consider and comment on the Work Programme.

## **4. Consultation**

### **a) Policy Proofing Actions Required**

This report does not require policy proofing.

## **5. Appendices**

These are listed below and attached at the back of the report	
Appendix A	Adults Scrutiny Committee Work Programme
Appendix B	Adults Scrutiny Committee Tracker
Appendix C	Forward Plan of Key Decisions relating to Adults Scrutiny Committee

## **6. Background Papers**

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Simon Evans, who can be contacted on 01522 553607 or by e-mail at [simon.evans@lincolnshire.gov.uk](mailto:simon.evans@lincolnshire.gov.uk)

**ADULTS SCRUTINY COMMITTEE**

Chairman: Councillor Hugo Marfleet  
 Vice Chairman: Councillor Rosie Kirk

**24 November 2016: Visit to Carers Team at Customer Service Centre  
 1.30 pm – 3.00 pm**

<b>30 November 2016 – 10.00 am</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
Lincolnshire Sensory Services Progress Report	Marie Kaempfe-Rice, Senior Commercial and Procurement Officer  Representatives from: <ul style="list-style-type: none"> <li>• Action on Hearing Loss</li> <li>• Lincoln and Lindsey Blind Society</li> <li>• South Lincolnshire Blind Society</li> </ul>	Status Report
Adult Care – Quarter 2 Performance Information	Emma Scarth, County Manager, Performance, Quality and Development	Performance Scrutiny
Adult Care – Quarter 2 Budget Monitoring	Steve Houchin, Head of Finance, Adult Care	Budget Scrutiny
Minutes of the Safeguarding Scrutiny Sub Group Meeting – 28 September 2016	Catherine Wilman, Democratic Services Officer	Update Report

**30 November 2016: Adult Care Budget Workshop – Noon – 1pm**

<b>11 January 2017 – 10.00 am</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
Adult Social Care – Budget Proposals 2017-18	Steve Houchin, Head of Finance, Adult Care	Budget Scrutiny

<b>11 January 2017 – 10.00 am</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
Better Care Fund: Narrative Plan 2017/18 – 2018/19	David Laws, Better Care Fund and Financial Special Projects Manager	Budget Scrutiny
Adults with Learning Disabilities – Items referred to in Local Account - Employment and Health Care	Justin Hackney, Assistant Director of Social Services – Specialist Adult Services	Status Report

<b>22 February 2017 – 10.00 am</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
Adult Care – Quarter 3 Performance Information	Emma Scarth, County Manager, Performance, Quality and Development	Performance Scrutiny
Minutes of the Safeguarding Scrutiny Sub Group Meeting – 11 January 2017	Catherine Wilman, Democratic Services Officer	Update Report

<b>5 April 2017 – 10.00 am</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>

For more information about the work of the Adults Scrutiny Committee please contact Simon Evans, Health Scrutiny Officer, on 01522 553607 or by e-mail at [simon.evans@lincolnshire.gov.uk](mailto:simon.evans@lincolnshire.gov.uk)

## Adults Scrutiny Committee - Work Programme Tracker

Topics	2013			2014					2015					2016					22 Feb														
	12 June	24 July	27 Sept	30 Oct	27 Nov	24 Jan	26 Feb	9 Apr	2 May	4 June	30 Jul	1 Oct	26 Nov	23 Jan	25 Feb	1 Apr	27 May	8 July		9 Sept	28 Oct	9 Dec	22 Jan	24 Feb	6 Apr	25 May	29 June	7 Sept	19 Oct	30 Nov	11 Jan		
Adult Care – Strategic Items			✓					✓													✓												
Adult Care Local Account																				✓													
Adult Care Market Position Statement																			✓														
Advocacy Re-commissioning				✓																													
Autism Items	✓													✓																			
Better Care Fund Items													✓	✓					✓				✓										
Care Bill / Care Act 2014 Items					✓					✓					✓				✓														
Care Quality Commission Items						✓	✓												✓				✓					✓					
Carers Strategy and Related Items		✓							✓			✓																✓					
Information Technology									✓																			✓					
Community Support / Home Care														✓							✓												
Contract Management																										✓							
Contributions Policy – Non-Residential Care																✓			✓								✓	✓					
Day Services Items						✓					✓											✓				✓	✓						
Deferred Payment Agreements																	✓																
Dementia Related Items					✓																												
Extra Care Housing										✓						✓																	
Healthwatch Items								✓														✓											
Hospital Discharge Arrangements	✓																											✓					
Independent Living Team					✓																												
Integrated Community Equipment Services			✓								✓																						
Learning Disability Items								✓																									
Lincolnshire Assessment and Reablement					✓													✓							✓	✓							
Mental Health Items												✓	✓																				
My Choice My Care Website				✓																													
Neighbourhood Teams																		✓															
Personalisation			✓							✓															✓								
Procedures Manual								✓																									
Quality Assurance Items			✓		✓																												
Residential Care Items											✓		✓													✓							
Safeguarding Adults					✓														✓				✓					✓					
Seasonal Resilience																								✓									
Sensory Services																			✓										✓				
Staff Absence Management				✓																													
Wellbeing Service & Related Items		✓				✓		✓							✓					✓													
<b>RECURRING STANDARD ITEMS</b>																																	
Adult Social Care Outcomes Framework	✓										✓																	✓					
Budget Items	✓	✓	✓	✓	✓				✓				✓		✓					✓	✓					✓	✓		✓				
Quarterly Performance	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Safeguarding Sub Group Minutes	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

**LIST OF PLANNED EXECUTIVE KEY DECISIONS RELEVANT TO THE ADULTS SCRUTINY COMMITTEE**

MATTER AND DATE FOR DECISION AND	REPORT TYPE	DECISION MAKER	PEOPLE/ GROUPS CONSULTED PRIOR TO DECISION	HOW AND WHEN TO COMMENT PRIOR TO THE DECISION BEING TAKEN	DIVISIONS AFFECTED
No Items are listed in the Forward Plan, which relate to the remit of this Committee.					